

To
The Hon'ble Members of I.Q.A.C
S.D.P. College for Women,
Ludhiana.

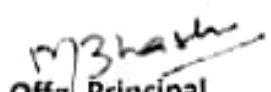
Respected Sir/ Madam

IQAC Meeting will be held on 26-2-18 at 2pm. Following Agenda will be discussed.

1. To deliberate on the latest indicators framed by NAAC.
2. To create new Industrial Linkages.
3. To deliberate on the possibilities of Renewable Energy Resources.
4. To incorporate Online Student Survey on the website on Teaching/Learning Process.
5. To make changes in Academic / Co-Academic Calendars as per latest guidelines by NAAC
6. To discuss Ph.D Study leave as per rules with due permission of Management.
7. Report of Open Darbar / Action Taken to be incorporated on the Website.
8. Action Plan of NSS/Youth Club to be prepared well in advance. Community involvement to be the core.
9. To add other feasible PG Subjects.

Any Other point with the permission of the chair.


IQAC Coordinator


Offg. Principal

A Meeting of IOAC is held today on 26th February, 2018 (Monday) under the chairmanship of Mrs Manju Bhashin officiating Principal S.D.P. College for women, Ludhiana campus of the SDP College Ludhiana. The following members of the committee are present :-

1. Mrs. Manju Bhashin, offg Principal
2. Sh. H. K. Chug, General Secretary
3. Sh. Lebh Raj toora, Vice President
4. Sh. K. K. Dhindsa, Ex Registrar PAU Jdh
5. DR. Geeta Bhandari, coordinator
6. Ms. Neel Karmal Nayyar
7. Ms. Parbati K. Grewal
8. Ms. Samrta Kaur
9. Mr. Ramanpreet Kaur
10. Ms. Esha Garg
11. Mr. Vishal Goyal
12. DR. Smiti Bhatia, Principal
13. Sh. Javeed Chohan, Principal
14. Ms. Anadhana Boini, Anadhana
15. Mr. Jyoti Mittal, Jyoti
16. Mr. Dheer Nath Arora, office asst
17. Mrs. Gurpreet Kaur, Director S. V. K. C.
18. DR. S. P. Singh Ex. Vice chancell of GUVASR
19. DR. Gurninderjit Kaur

Minutes of the last meeting were read and confirmed by the members unanimously.

P. T. O.

It was decided in the Meeting that two points may be added in the Agenda in future

- 1) To confirm the Proceedings of the last meeting.
- 2) Action taken on previous Agenda points.

2. Discussion was done on the Agenda points of previous proceedings.

3. Officiating Principal Ms. Manju Bhasinca reported that admission promotion teams have already visited different schools as planned. It was felt by the members that a great deal of publicity is needed to fill all seats of BA/BED. Teams may be sent to schools specially and specifically for this purpose and PPT may be prepared for this.

4. It was decided that course in M.B.A may be kept abeyance due to infrastructural & other requirements. Ms. Stevens, Director said that MBE (Economics) can be introduced and that a five member committee should be formed to look into the feasibility to start MBE.

Security purpose.

6. It was suggested by the members that feedback on syllabus can be sent to University Board of studies by the teachers of computer science.

7. The officiating Principal reported that two MOU were signed by the college recently, with:-

- 1) chamber of Industrial Commercial Undertakings
- 2) Deepata Enterprises, Feroze Gandhi, Mkt Jdh.

Discussion on Agenda

1. It was decided by the members that latest Indicators issued by UGC/NAAC should be circulated in the staff for suggestions.

2. It was proposed by the members that Solar Panel may be installed in the college for saving on electricity bills.

3. It was decided that Vermiculture Project may be taken care of and that more area should be covered for the same.

- 4. It was decided that Feedback analysis based on the feedback of students on Teaching/learning may be incorporated on the website. The Director suggested that the Performa meant for the purpose may be got approved from DR SP Singh ex vice chancellor Guru Nanak Dev University Amritsar.
- 5. The members felt that the Academic and Co-Academic calendars may be updated keeping in view the latest guidelines issued by UGC.
- 6. Regarding Ph.D. Study leaves, DR SP Singh former vice chancellor GNDU and MR K. K. Shik ex-Registrar PAU Ludhiana said that the Teachers should be given benefits like time table adjustments relief from Exam duties etc.
- 7. Director Mes Sharma suggested that drop-out analysis should be done to look into the fall in the strength of the college.
- 8. It was decided that the Annual Plan of NSS/NCC/Youth welfare

which may give lead to Admissions.

9. It was also decided that students will be deputed to visit Mahavir Jain Sabha Santhan for social service activities.

10. DR. S P Singh ex Vice Chancellor, G.M.D.U. suggested that the college should involve NGO's for social activities. Mr K. K. Dhir ex Registrar, P.A.U. Jdt. said that Rotary can also collaborate with the college for social activities.

The meeting ended with thanks to the chair.

Attest
[Signature]

[Signature]



S.D.P. College For Women

RE-ACCREDITED A GRADE BY NAAC

Behind Fort (G.T.Road, Near Power House)

Daresi Road, LUDHIANA - 141 008.

New Additional Site : Vill. KHAWAJKE-MANGAT

Rahon Road, Ludhiana.

E-mail : sdpcollegeldh@yahoo.co.in

Web site : www.sdpcollege.com

Dated : 20th April, 2018.

ISO 9001-2008 CERTIFIED INSTITUTION
Ref:SDP/C/2018/

To

All the Hon'ble Members of I.Q.A.C.
S.D.P.College for Women,
Ludhiana.

Respected Sir/Madam,

A meeting of members of I.Q.A.C. will be held on 25th April, 2018 at 1:00 p.m. in the Principal office under the Chairmanship of Mrs Manju Bhashinee, Officiating Principal S.D.P.College for Women, Ludhiana. The following Agenda will be discussed :-

1. To confirm the proceedings of the last meeting.
2. To consider regarding preparing Academic/Co-Academic Calendars and execute for the next session as per the suggestions given by the Management.
3. To prepare the Annual Plan of NSS/Youth welfare Deptt. for the next session.
4. To apply for Development Grant to the U.G.C.
5. To plan and deliberate on Admission Promotion.
6. Any other items with permission of the Chair.

Thanking you,

Yours sincerely,


Coordinator IQAC


Principal

A Post Graduate, Multi-Faculty Institution, affiliated to Panjab University, Chandigarh
Telephone No's. 0161-2741830, 2743992, Fax : 2742672

Dated: 25th April, 2018

Time: 1-00 p.m.

A Meeting of IOAC is held today on 25th April, 2018 under the Chairmanship of Mrs Manju Bhasinee, officiating Principal S.D.P. College for Women, Ludhiana on the campus of S.D.P. College for Women, Ludhiana. The following members of the Committee are present :-

1. Mrs Manju Bhasinee, offg. Principal M Bhasinee
2. Sh H.K. Chugh, General Secretary Heard
3. Sh K.K. Dhillon, Ex-Registrar ay W
4. Dr Ms. Greeta Bhandari, Co-ordinator Pr...
5. Dr S.M. Sharma Sushant
6. Sh JASVEER CHAUHAN, HOI - J.N.
7. Ms. Parkash K. Grewal W
8. Ms. Ramandeep Kaur Joh
9. Ms. Esha Gupta Gard
10. Dr Sanjiv Bindra Jyoti
11. Ms. Jyoti M.Sc.TI one
12. Mr Iqbal Nath Arora
13. Mrs Sushil Verma
14. Dr. Gurninderjit Kaur W

1. Minutes of the last Meeting were read and confirmed by the members unanimously.

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2 Followup action/Progress on the Resolutions of the last Committee meeting were informed to the Committee members, action taken on the last meeting points were informed, pending points were taken for further discussions and action was taken over in this meeting.

3 It was discussed and unanimously decided that Academic and Co-Academic Calendars should be updated as per the suggestions of the Management and NAAC guidelines. Activities which should be beneficial for the students such as Extension Lectures, Seminars etc, NCC, NSS, Youth Club programs & planning be implemented properly.

4 The Annual Plan of NSS/Youth Welfare during Summer Vacation was decided and Mrs S Verma suggested that NSS camp may be organised during the Summer Vacation. The N.S.S volunteers may work for community development projects. It was decided that village may be adopted by the NSS volunteers for social work. Mr K.K. Dhir suggested that the teachers may be divided into groups and should

visit different schools and give PPT presentation to the students and highlight the various achievements of the college and attract students for admission. It was decided that fee concession may be given to brilliant & needy students on the time of admission. Resolved unanimously.

It was decided that the college will apply for Development Grant to the UGC. The teachers will apply for National Seminar. Resolved unanimously.

5 Committee Members discussed on the point of Admission Promotion. and it was unanimously decided and resolved that measures should be taken for Admission Promotion and the measures suggested by the members were to visit the nearby villages in a diameter of 10-kilometer and presentation should be given to the students of those villages by highlighting the various achievements of the college. Suspenders and the known personalities of the village should be invited in this presentation which should be given by PPT. Different schools in this locality from where the students can be attracted for future education should be given preference and needy & brilliant students should be considered for concession at the time of

admission. Resolved unanimously.

6 It was also decided that institution should apply for various viable courses, and it was suggested by sh S.P. Singh, senior member to look into the viability of MBE courses etc for the institution.

The meeting ended with thanks to the chair.

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Rahon Road, Ludhiana.

Email : sdpcollegeldh@gmail.com

sdpcollegeldh@yahoo.co.in

Web site : www.sdpcollege.com

Dated: 23rd June, 2020.

All the Hon'ble Members of I.Q.A.C.
S.D.P.College for women,
LUDHIANA.

Respected Sir/Madam,


A meeting of the members of I.Q.A.C. will be held on 29th June, 2020 at 11:00 a.m. in the Principal Office under the Chairmanship of Mrs. Manju Bhashinee, Officiating Principal, S.D.P.College for women, Ludhiana. To avoid the spread of Covid-19 pandemic and due to social distancing norms, physical presence of all the members would not be possible. Thus, we are conducting this meeting with the minimum required college staff members. Please read the following agenda and share your valuable suggestions at sdpcollegeldh@gmail.com till 26th June, 2020. The following Agenda will be discussed:-

1. To confirm the proceedings of the last meeting.
2. To consider regarding follow-up Action/Progress on the Resolutions of last I.Q.A.C. meeting.
3. To organize Faculty Development Program for developing e-content and online teaching.
4. To ensure proper training to all the teachers for online delivery of lectures, necessary infrastructure like Tripod Stand, a Good Internet Connectivity, webcams, Computers/Laptops, Microphones and master trainer(if need arise).
5. To organize Webinars/online Extension Lecture/online Quiz by the Departments.
6. For online Admission Promotion, Bulk SMS should be sent to all +2 students of different Schools, some activities like quiz etc should be conducted for registered students, and some incentive should be given to the participants and winners.
7. In view of Covid-19 Pandemic safety measures to be adopted at entry and exit points.
8. To discuss the proposal for starting B.Sc(Non-Medical with Computer Science) submitted by Head of Mathematics Department.

Any other item with the permission of the chair.

Thanking you,

Yours truly,


Coordinator IQAC


Co-coordinator IQAC


Principal

Dated: 29th JUNE, 2020.

Time: 11-00 a.m. ⁷⁵

A Meeting of Members of Internal Quality Assurance Cell (IQAC) is held today i.e. on 29-06-2020 (MONDAY) at 11.00 a.m. under the Chairmanship of Mr Manju Bhashinee, Officiating Principal S.D.P. College for Women, Durgiana in the Principal office. The following members are present: -

1. Mr Manju Bhashinee, Chairperson MBhas
2. Sh H.K. Chugh, General Secretary H.K.C
3. Mrs Ruby, Coordinator Ruby
4. Mr Ajay, CO coordinator Ajay
5. Dr Sanjiv Bindra, HOD Bindra
6. Mrs Preeti Narula P.N.
7. Mrs Sonia Sonia
8. Dr Shikha Mishra Shikha
9. Mrs Gurjeet Kaur Gurjeet
10. Mrs Ranjana Sood Sood
11. Sh Kapil Dev Kapil Dev 28/6/20
12. Sh Jasveen Chauhan Jasveen
13. Dr. Ashwani Bhalla Suggestions received through B Mail
14. Mrs Sushil Verma Suggestions received through WhatsApp
15. Dr Sharam Singh Sandhu Suggestions received through E-mail.
16. Dr S.M. Sharma SMSharma

(1) Meeting started with the permission of the Chair. Madam Manju Bhashinee introduced the new members of IQAC Steering Committee.

(2) Minutes of the last meeting were read and confirmed by the members unanimously.

a) Follow-up action/progress on the resolutions adopted in the last meeting were informed to the Committee Members. Pending points were taken up for further discussions and action ^{was} taken over in this meeting.

- It was decided that N.S.S. Department should organize an online Extension Lecture/Webinar on the topic of Waste Management or Plastic Free Campus.
- Admission promotion should be continued on social media channels through Facebook, Youtube, W.A.P.P messages etc.
- Faculties should continue their participation in FDP/Seminars/Conferences, and also encourage PG students to participate in such kind of activities.

b) It was further discussed that online Teaching should be continued and Faculty Development Programme should be organized to prepare the teachers for virtual/online teaching.

Dr. Haran Singh Vardha (Principal, Govt. College, Ludhiana & IQAAC Steering Committee Member of our

college) suggested that:

- Faculty Training Cell should be constituted on immediate basis to train and motivate teachers regarding online teaching.
- E Content Development Cell should be started in the College for record of content development. All IQAC members agreed to the above suggestions. Madam Manju Bhasinee was asked to decide the members of Faculty Training Cell and E-Content Development Cell to start Faculty Development Programme at the earliest.

5) It was further discussed that for online teaching and delivery of lectures, necessary infrastructure should be made available in the College.

- Sh. H.K. Chugh, General Secretary, S.D.P. College Managing Committee asked Mr. Kapil, Head Dept. of Computer Science & IQAC member, to make a list of the requirements with justification of its use as soon as possible and submit the same to the Principal.
- All IQAC members suggested, that a full time Hardware Technician is required for the proper working.

of Computers working in the Institution.

6) The House discussed the proposal of organizing Webinars/Extension lectures/Quiz. All members suggested that after the availabilities of the required infrastructure, these activities should be organized. In the meantime the facilities available can be used for the organization of these activities,

- Departments of Commerce, Economics, Maths and Hindi have already submitted their proposal to the Principal.
- Dr. Ashwani Bhalla & Dr. Dharam Singh Sandhu also suggested that Seminars/Conferences with experts be initiated on making College vivid compliant.
- Academic Talk with teachers and parents should be organized to make people aware about the Institution.

7) It was further discussed that for online Admission promotion, bulk SMS should be sent to all aspiring students who want to take admission in first year or all +2 students of different schools.

Sh. Jasveer Chaudhan (Principal SDP Senior Secondary School & IQAC Steering Committee Members of our College) informed the House that Management has approved the proposal of bulk SMS, SMS should be sent at the earliest.

Mrs Ruby, IQAC Co-ordinator further suggested that some activities should be organized for registered students and some incentives in the form of E-Certificates and Mementoes should be given to the students who will participate in these activities. Members agreed to it.

8) During the discussion regarding Safety measures adopted by the College in view of COVID-19 Pandemic, it was informed by the Chairperson that Safety measures have already been adopted:

- Thermal Scanning and Sanitizers have been placed at both entry points in the College.
- The entire College was sanitized.

9) Mr. Ajay Kumar, Head Department of Mathematics and IQAC Co-ordinator of our college put up a proposal for starting B.Sc. (Non-Medical with Computer Science) with the IQAC

members for the discussion.

Mrs Sushil Verma, Director & IQAC Steering Committee member of our College suggested that viability of these courses should be thought over again.

Sh H.K. Chugh & Madam Manju Bhashinee suggested Mr Ajay to check the feasibility of the course again.

- 10) With the permission of the chairperson one more point was discussed other than the Agenda: Shri H.K. Chugh suggested that the order of Honble Punjab and Haryana High Court is intended to be released on 30/06/2020 regarding the collection of fees by Educational Institutions. If the Court decides in the favour of the Institutions fee collection measures should be adopted by all HOIs. Moreover this is not an issue in colleges.

The Meeting ended with thanks to the Chair.

[Signature]

Manjima

M. Manish
29/6/2020

To
The Hon'ble Member of I.Q.A.C.
S.D.P College for Women,
Ludhiana.

Respected Sir/Madam,

A meeting of members of IQAC will be held on August 15 August 16 at 1:00 PM in the Principal office under the Chairmanship of Dr. Neena Aneja, Principal SDP College for Women, Ludhiana.

The following agenda will be discussed.

- To confirm the proceedings of the last meeting.
- To discuss follow up action on the last meetings resolutions.
- To discuss formation of IQAC for two session i.e 2016-2017,2017-18.
- To discuss organizing Alumni Meet and to elect office bearers of Alumni Association.
- To discuss Annual Plan for 2016-17.
- To discuss formation of organizational committees.
- To discuss infrastructural and other requirements.
- To establish "Wall of Kindness" for all needy for establishing bond of kindness.
- To establish "Student's Corner" managed by students in the college campus.
- To discuss updation of college website
- To discuss the sanction of seed money to the Faculty Members for the Promotion of Research

Any other points with the permission of the chair.


Coordinator IQAC


Principal
Principal,
S.D.P. College for Women,
LUDHIANA-141008

Date 15-08-2016

Time: 11-30 a.m.

A Meeting of IQAC held on 15th August, 2016 in S.D.P. College Campus under the Chairmanship of Dr. Neena Anuja, Principal S.D.P. College for Women, Ludhiana. The following members were present :-

1. Dr (Mrs) NEENA ANEJA, Principal
2. Dr (Mrs.) GEETA BHANDARI
CO-ORDINATOR
3. SH LERH RAJ ARORA Vice-President
4. SH H.K. CHUGH, Gen. Secretary
5. ER H.R. Singla, D.G. LPU, Jalandhar
6. Dr K.N.S. Kang, Director PCTE
LUDHIANA
7. Ms. Sushila Gupta, former Deputy Mayor
Sushila Gupta
8. Mrs S. Verma, Director M.C.L. S. Verma
9. Ms Usha Kiron, Alumni
10. Ms. Usha Jain, Director Shefali
International Sr. Sec. Public School
11. Dr P. Verma, Asso. Prof. English P. Verma
12. Ms. P. Grewal, Asso. Prof. Phy. Edu. P. Grewal
13. Ms. Neel Kamal, Asso. Prof. Commerce Neel Kamal
14. Ms. Sudeesh Bhatta, Asstt. Prof. Hindi S. Bhatta
15. Ms. Ranjana Sood, Asstt. Prof. Economics Ranjana
16. Ms. Reena Matta, Asstt. Prof. Commerce Reena
17. Ms. Ruby, Asstt. Prof. Commerce Ruby
18. SH. JASVEER CHAUHAN

The House discussed the date to organize the Alumni Meet & to elect office bearers of Alumni Association. The Principal put up her plan before the house to organize Alumni Meet.

After thorough discussion on the convenient date for the Meet scheduled for 3rd September, 2016. It was also decided that the office bearers of this Association will be elected on the same day of Alumni Meet. The Principal was authorized to elect the office bearers with the consultation of College Managing Committee & Co-ordinator NAAC & IQAC and inform in the next meeting.

5 Annual Plan for 2016-17 was approved unanimously.

Annual Plan 2016-17 :- IQAC ACTION PLAN
2016-17

Slogan : Enhancement of Quality in Education

1. To setup special English Language and Computer Literacy Cell, CONNECTIONS.
2. To stress on Reduce, Recycle and Reuse and make students environmentally sensitive.
3. To organize value based meditations and deliberations under the banner - CHINTAN.
4. To provide students support services to the students by holding Job fairs, Voter Card, Aadhar Card, E-Governance, networking and Account Opening Camps/Workshops with the

help of Industry/Bank/Local Administration

5. To help the students become aware of the different schemes launched by the Govt. for Women Empowerment.

6. To promote research and staff participation in Workshops/Seminars/Orientation/Refresher Courses.

7. To create more Smart Classrooms.

8. To involve students for enlightening the people of the adjoining areas, on making right use of their vote, for clean governance.

9. To procure latest books/journals for the library.

10. To sensitize the students about Organic Food/Farming.

11. To procure latest software for Teaching/Learning.

12. To have Inter/Intra Institutional Interaction.

13. To install Teaching-Learning Software.

14. To aim for at least one healthy practice.

15. To collaborate with NGOs for environmental awareness.

16. To ensure student participation in all the committee meetings.

The Agenda discussed is as follows:-

- (1) The Proceedings of the last meeting were read & confirmed.
- (2) The follow-up action on the last meetings Resolutions was discussed at length. The pending points were taken on priority and the concerned deputed persons were requested to follow-up the points.
- (3) Formation of IQAC: The members present in the meeting discussed the performance of IQAC for the last two years. The house appreciated the initiatives & efforts taken by the members and they also expressed their thanks for their selfless contribution to the institution.

As per the IQAC guidelines, the new IQAC will be formed as the term of previous IQAC expired on 30-06-2016. The members present present in the meeting unanimously elected the following members for IQAC of the college for 2016-17 & 2017-18 for two years wef 01-07-2016.

The House unanimously recommended and elected the below mentioned members for IOAC :-

Dr Neena Anuja	Chairwoman
Dr Greeta Bhandari	Co-ordinator
Sh Lekh Raj Arora	Vice-President SDP Sabha (Regd)
Sh H.K. Chugh	Gen. Secretary SDP Sabha (Regd) & college
Dr S.P. Singh	Ex Vice Chancellor GND University, Amritsar
Prof. Satish Sharma	Member DAV Managing Committee and Director Punjab DAV Colleges
Mr K.K. Dhillon	Ex-Registrar Regional Engineering College Jalandhar & Governor Rotary Club
Mrs S. Verma	Director S.D.P. Educational Institutions
Sh Jasveen Chauhan	Principal S.D.P. Sr. Sec. School, LUDHIANA
Dr (Mr) Sanjiv Bindra	Principal Sr. O.P. Crypte SDP Model Sr. Sec. School
Ms. Sushila Gupta	Former Deputy Mayor Municipal Corporation LUDHIANA.
Ms. Usha Kiran	Alumni
Ms. Usha Jain	Director Shefa International Sr. Sec. Public School, Rahon Road & Sander Nagar Helianthus Public Sr. Sec. School Alumni

Dr Mrs Veena Mann	Associate Professor
Mrs Manju Bhaskree	Associate Professor
Mrs Parakash Grewal	Associate Professor
Mrs. Gurinderjit Kaur	Associate Professor
Mrs. Meel Kamal	Associate Professor
Mrs. Esha Gupta	Asstt. Professor
Mrs. Ranjpreet	Asstt. Prof. & Prog. officer N.S.S
Mrs. Poonam	Asstt. Professor
Mr Vishal Goyal	Asstt. Professor
Mrs. Neha	Head Girl
Mrs. Akanksha	Deputy Head Girl
Mrs Simran	Cultural Secretary

(4) Formation of organizational committee:-

Principal informed the House that organizational committees for 2016-17 have been formed. The members approved the committee unanimously.

(5) Infrastructural & other Requirements:-

The Principal & IQAC Co-ordinator put up their requirements like white wash and painting of College building, installation of proper sign boards for various locations and furniture required for students and staff. The House requested both of them to put up the list of furniture & other requirement to Managing Committee and after obtaining the approval, the purchases may be done. The members also felt the genuine requirement of white wash/paint work

The Principal assured that within the month or so the work will be done.

(6) To establish WALL of KINDNESS :- The Principal and the Coordinator put up the idea of creating "A WALL of KINDNESS" for the needy to establish bond of kindness. The members appreciated the idea and requested them to get this work done at the earliest. Resolved unanimously.

(7) To establish Students Corner :- The Principal and the Coordinator put up the idea of creating student's Corner for all needy to give a chance to poor students to display their talent and earn some money. The members appreciated the idea and requested them to get this work done at the earliest. Resolved unanimously.

(8) Updation of College Website : the Coordinator informed the House that she has felt the need of updating College Website. The members present were also convinced with her proposal and requested the Principal to look into the matter and issue necessary instructions to the concerned persons for getting this work done. The Principal assured that she will

certainly do it at the earliest. Resolved unanimously.

- (9) Seed Money for Research: The IQAC Co-ordinator proposed that some Seed Money may be sanctioned to the Faculty Members for the research activities. The members agreed with the proposal and felt that it will certainly help in the promotion of Research. The Principal assured that the proposal would be sent to the Management for positive action.

The meeting ended with a vote of thanks to the chair.

Arun Bhandu
co-ordinator

* Principal



S.D.P. College For Women

ACCREDITED B + BY NAAC
Behind Fort (G.T.Road, Near Power House)
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New Additional Site : Vill. KHAWAJKE-MANGAT
Rahon Road, Ludhiana.
E-mail : sdpcollegeldh@yahoo.co.in
Web site : www.sdpcollege.com

Date: 26 Dec 2016

Shri H. K. Chugh
Gen. Secy.,
SDP Sabha(Regd.)

Respected Sir,

A meeting of the members of IQAC will be held on 21 Jan 2017 in the IQAC/NAAC room at 11:30 AM. The following Agenda will be discussed.

1. To confirm the proceedings of the last meeting.
2. To consider regarding follow-up Action/Progress on the resolutions of the last meeting.
3. To discuss the result and deliberate on the recommendations made by the NAAC Peer Team.
4. To strengthen Alumni Association and plan activities to get registered.
5. To apply for IQAC funding.
6. To invite suggestions for Student Placement/Organize Job Fairs/Collaborations.
7. To discuss NAAC Criterion and allot duties.

Any other point with the permission of the chair.

Geeta Bhandari
IQAC Coordinator

Dated: 21st January, 2017.

Time: 11-30am

A meeting of IQAC is held today on 21st January, 2017 (Saturday) under the Chairmanship of Do (Mrs) Neena Anuja, Principal, S.D.P. College for Women, Ludhiana on the Campus of S.D.P. College for Women, Ludhiana. The following members are present :-

1. Do (Mrs) Neena Anuja, Principal
2. Sh H.K. Chugh, General Secretary
3. Dr (Ms.) Geeta Bhandari
4. Ms. Saminder Kaur
5. Dr Sanjiv Bindra, HOI
6. Ms. Esha Gupta
7. Ms Ramandeep
8. Ms. Parkash K. Grewal
9. Mr Vishal Goyal
10. Mrs Manju Bhasin
11. Ms. Simran, Student Rep.
12. Ms. Neha, Student Representative
13. Mrs S. Verma, Director
14. Sh Jasvir Chauhan, HOI
15. Mr I.N. Arora, Office Supt.

1) Minits of the last meeting were read and confirmed by the members.

2) Follow up points were picked up in this meeting.

3) Recommendations of NAAC Peer Team were discussed :

a Mrs S Verma suggested that Boarders and Boards be put around the College projecting/incorporating "A" Grade accreditation

by NAAC.

- b One Board on Basti School wall should also be put.
- c It was decided to motivate the regular staff to apply for Seminars, major/minor projects.
- d Mrs S Verma suggested that a research oriented group be made to promote and take up research projects.
- e The Staff should be made aware of the Seed money being given by the Management for research.
- f Allocation for buying books be made in the annual budget of the college. Also for improving the seating/infrastructure of the library. The list of text-books and references books may be made. Suggestions for the library may be invited from the staff by the library committee.
- g The department of Sanskrit may apply for grant for the promotion of Sanskrit.
- h Collaborative research may be initiated by the staff members.
- i Industrial visits should be organized. Visit to Bom Bread may be made by Mr Kamboj or any one deputed by H.O.I.

- j Formal consultancy should be initiated with the banks, LIC.
- k Hanuman Sewa Society may be contacted by Mrs. Niridita for donation of books as it was received in previous times.
- 4) A news letter by Alumni Association may be published every year including pictures and achievements.
- 5) Mrs. Saminder was asked that 150 documentation should be processed systematically and update the record.
- 6) Website should be improved and updated on regular basis.
- 7) More smart classrooms may be added in the College.
- 8) Mrs. S. Verma suggested that the drop-out analysis should be done. She also suggested that a Donation Box should be installed in the college for the poor and needy students.

Meeting ended with thanks to the Chair.



ISO 9001:2008 CERTIFIED INSTITUTION

Ref:SDP/C/2019/

To

All the Hon'ble Members of I.Q.A.C.
S.D.P.College for women,
LUDHIANA.

Respected Sir/Madam,

A meeting of the members of I.Q.A.C. will be held on 20th December, 2019 at 3:00 P.M. under the Chairmanship of Mrs. Manju Bhashinee, Officiating Principal, S.D.P.College for women, Ludhiana. The following Agenda will be discussed:-

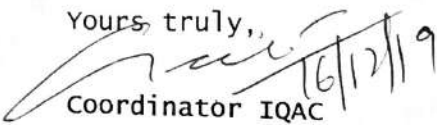
1. To confirm the proceedings of the last meeting.
2. To consider regarding follow-up Action/Progress on the Resolutions of last I.Q.A.C. meeting.
3. To discuss increasing Smart Class Rooms in the College.
4. To discuss the measures for Admission promotion such as :
 - i) Visits to schools for admission promotion in the month of November
 - ii) Overlay advertisement (Moving Ad.) should be displayed on the Television in the month of June.
 - iii) Bus facility for students
5. To discuss the viability of B.Sc.(General) and coeducation in P.G. classes in college to increase students strength in College.
6. To add more cameras in College campus.


Any other item with the permission of the Chair.

Please attend the meeting and oblige.

Thanking you,

Yours truly,



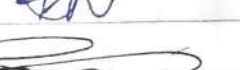

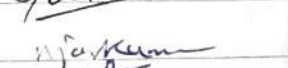

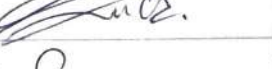

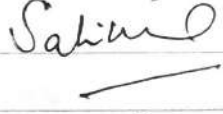

Coordinator IQAC


Principal

Dated: 20th December, 2019.

Time: 3-00⁶³ p.m.

A Meeting of Members of Internal Quality Assurance Cell (IQAC) is held today i.e. on 20-12-2019 (FRIDAY) under the Chairmanship of Mrs Manju Bhasinee, Officiating Principal S.D.P. College for Women, Ludhiana in the Managing Committee Hall. The following members are present :-

1. Mrs Manju Bhasinee, Offg. Principal 
2. SH H.K. CHUGH 
3. SH JASVEER CHAUDHAN 
4. SH K.K. MAHENDRU 
5. Dr Sanjiv Bndra 
6. Ms IDAY (Special invitee) 
7. MRS NITIKA 
8. Mrs SUCHITRA JAIN 
9. DR S. K. SHARMA 

- (1) Meeting started with the permission of the Chair.
- (2) Minutes of the last Meeting were read and confirmed by the members unanimously.
- (3) Follow-up action on the Resolutions adopted in the last Meeting were informed to the Committee members. pending points were also reported for further discussions.
- (4) It was discussed that Smart class rooms should be increased in the college. The Principal informed the House that there are two Smart Class

Rooms at the ground floor. One Smart Class Room may be kept ready on the first floor for PG classes i.e. M.Com and M.Sc (Maths) Resolved unanimously.

(5) i) The Principal reported the members that Admission Promotion Teams were deputed to visit schools and collect the Data of students who are going to appear in 10th & +2 classes. Pamphlets were also distributed. Resolved unanimously.

ii) Management agreed for Moving Ad/ overlay advertisement to be displayed on the Television in the Month of June. Sh. H. K. Chugh directed Mr Jasvir Chauhan to bring the quotations for the same. Resolved unanimously.

iii) To start Bus facility for the students, Management directed to make a list of number of students interested in Bus Service and their feasibility and overall viability of the services being provided to the students and report should be submitted to H.O.I. Resolved unanimously.

(6) It was discussed to look into the viability of new courses such as

B.Sc.(General) and Co-Education in PG classes, motive behind the same is to increase the strength of the students in the college. Prof. Jay was directed to survey and make a report from where fee of these courses may be judged and submit the report to H.O.I. Resolved unanimously.

- (7) The matter of security of college campus was discussed and it was suggested by the members that CCTV cameras should be installed in the college campus. Mr. Arora, office Supdt, was directed to bring the quotations and prepare an estimate which should be forwarded to Management for approval. Resolved unanimously.

The meeting ended with thanks to the Chair.

M. Shastri



ISO 9001-2008 CERTIFIED INSTITUTION

Ref:SDP/C/2018/

S.D.P. College For Women

RE-ACCREDITED A GRADE BY NAAC
Behind Fort (G.T.Road, Near Power House)
Daresi Road, LUDHIANA - 141 008.
New Additional Site : Vill. KHAWAJKE-MANGAT
Rahon Road, Ludhiana.
E-mail : sdpcollegeldh@yahoo.co.in
Web site : www.sdpcollege.com

Dated : 1st November, 2018.

To

All the Hon'ble Members of I.Q.A.C.
S.D.P.College for women,
Ludhiana.

Respected Sir/Madam,

A meeting of members of I.Q.A.C. will be held on 22nd November, 2018 at 11:00 a.m. in the principal office under the Chairmanship of Mrs Manju Bhashinee, Officiating Principal S.D.P.College for Women, Ludhiana. The following Agenda will be discussed :-

1. To confirm the proceedings of the last meeting.
2. To Chalk out the Plan for Golden Jubilee celebration.
3. To discuss the feasibility of installing solar Panels in the College.
4. To adopt one village for Community Development as per NAAC guidelines.
5. To work out on the plan for Water Harvesting/Water Conservation.
6. Any other items with permission of the Chair.

Thanking you,

Yours sincerely,


Coordinator IQAC


Principal

A Post Graduate, Multi-Faculty Institution, affiliated to Panjab University, Chandigarh
Telephone No's. 0161-2741830, 2743992, Fax : 2742672

Dated: 22nd November, 2018

Time: 11-00am

A Meeting of IQAC is held today on 22nd November, 2018 (Thursday) under the Chairmanship of Mr Manju Bhashinee, officiating Principal S.D.P. College for Women Ludhiana on the campus of S.D.P. College for Women Ludhiana. The following members are present:-

1. Mr Manju Bhashinee, officiating Principal *MB*
2. Sh H.K. Chugh General Secretary *HC*
3. Sh K.K. Dhillon Ex-Registrar *KK*
4. Dr Greta Bhandari, Co-ordinator *GB*
5. Dr S.M. Sharma Director *SM*
6. Sh JASVEER CHAUHAN HOT *JC*
7. Ms Dolly RANI *DR*
8. Ms ESHA GUPTA *EG*
9. Ms SAMINDER *SM*
10. Ms MONIKA MITTAL *MM*
11. Ms NEEL KAMAL *NK*
12. Ms. RADNI ARORA *RA*

(1) Minutes of the last meeting were read and confirmed by the members unanimously.

(2) Follow-up action/progress on the Resolutions of last committee meeting were informed to the committee members, action taken on the last meeting points were informed, pending points were taken for further discussions and action was taken over in this meeting.

(3) All the members proposed that the Alumni Meet may be postponed and suggestions be taken from the Alumni members for

holding Golden Jubilee celebrations.
Mr. Rajni Arora proposed that the stationery items may reflect the logo of Golden Jubilee Celebrations - Inter-college functions may be planned. Sh. K.K. Dhir said that the Golden Jubilee Celebrations can help in projecting the institution in the whole town, through various activities. Resolved unanimously. It was proposed by the members to release a Souvenir on the Valedictory function. Resolved unanimously.

Tentative Dates/Approvals may be submitted to the Management. Sh. K.K. Dhir also suggested that motivational speakers may be invited. Parents should also be involved. Resolved unanimously.

- (4) It was decided to send reminder for infrastructural grant. Resolved unanimously. Dr. S.M. Sharma proposed that Solar System should be installed in the institution to cut power Bills. Dr. Geeta Bhandari suggested that regular activities with the help of the Head girl Ms. Dolly and students can be arranged in the college. Students may be put on duty to check the wastage of power/water. Resolved unanimously. Students should be motivated

by handing them on annual functions who involve them in savings of power & other natural resources. Resolved unanimously.

- (5) It was discussed that the Supervisor of village Noorwala may be invited and various activities with the help of NSS/NCC/Youth Welfare be organized in the village. It was decided that a camp will be organized in December holidays and visits be planned to visit the village. Mr. Rajni Hooda suggested that the villagers be involved in the activities. Sh. K.K. Dhia announced that a Wash Station will be donated to the village through Rotary. A proper plan may be made and implemented. Bus facility may also be provided. Resolved unanimously.

it was also suggested to provide Primary Education & Primary Health facilities may be provided to the young villagers in the village adopted. Resolved unanimously.

It was also suggested that Rotaract Club may be started in the College. Resolved unanimously.

It was proposed by General Secretary Sh. H.K. Chugh to get the Academic CO-Academic Calendars approved

by the Management. Resolved unanimously

The meeting ended with thanks to the chair.

Ravi Bhandari

M. Bhandari



ISO 9001-2008 CERTIFIED INSTITUTION

S.D.P. College For Women

RE-ACCREDITED A GRADE BY NAAC

Behind Fort (G.T.Road, Near Power House)

Daresi Road, LUDHIANA - 141 008.

New Additional Site : Vill. KHAWAJKE-MANGAT

Rahon Road, Ludhiana.

Email : sdpcollegeldh@gmail.com

sdpcollegeldh@yahoo.co.in

Web site : www.sdpcollege.com

Dated: 28th January, 2021.

All the Hon'ble Members of I.Q.A.C.
S.D.P.College for women,
LUDHIANA.

Respected Sir/Madam,

A meeting of the members of I.Q.A.C. will be held on 5th February, 2021 at 11:00 a.m. in the Principal Office under the Chairmanship of Mrs. Manju Bhashinee, Officiating Principal, S.D.P.College for women, Ludhiana. The following Agenda will be discussed:-

1. To confirm the proceedings of the last meeting.
2. To consider regarding follow-up Action/Progress on the Resolutions of last I.Q.A.C. meeting.
3. To discuss regarding Indoor Stadium to be functional for indoor games. Teacher In-charge to be deputed.
4. To consider regarding one shop in College to be used as Tuck-shop and photo-stat facility to be started for the students on payment basis.
5. To discuss the measures for making admission promotion more effective for the session 2021-2022.
6. To discuss the Innovative best Practices for the Institution :-
i) Nursery should be set-up in the college, Green team to be formed and students will be having information through various awareness sessions
7. To discuss regarding publication of Book on Moral values/Education.
8. To consider regarding MOU's to be signed with the Industry for the placement & training of the students with the support of Management members and staff.

Any other item with the permission of the Chair.

Special request to Members of IQAC Committee :-

Due to worldwide spread of Corona Virus Disease (COVID-19), members are requested to take adequate safety measures. They are advised to come in the Meeting wearing mask and other protective measures.

Thanking you,

Yours truly,

Coordinator IQAC



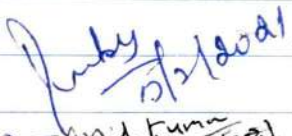
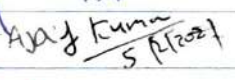
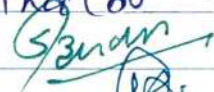



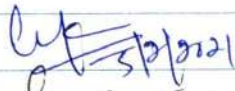

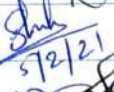
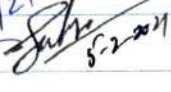
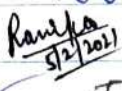
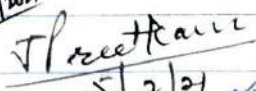
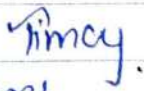


Co-coordinator IQAC

M Bhash
Principal

Date: 5/2/2021

11:00 a.m. 89

A Meeting of Members of Internal Quality Assurance Cell (IQAC) is held today i.e. on 5/2/2021 (FRIDAY) at 11-00 a.m. under the Chairmanship of Mrs Manju Bhasinnee officiating Principal SDP College for Women in the Managing Committee Room of SDP College. The following members are present: —

1. Mrs Manju Bhasinnee
oblg: Principal 
2. Sh H.K. Chugh, General Secretary 
3. Ms Ruby Co-ordinator 
4. Mr Ajay Co-Coordinator 
5. Dr. Janji V. Bindra 
6. Sh Jasvir Chavhan 
7. Dr S.M. Sharma, Director 
8. Mrs Beety Narula 
9. Ms Sonia Singh
10. Ms Gurseet Kaur 
11. Dr Mrs Ranjana Sood 
12. Dr Shikha Mishra 
13. Ms Sulchinder Kaur 
14. Ms. Ronika 
15. Ms Jaspreet Kaur 
16. Ms. Timcy (Student Representative) 
17. Ms. Poonam (Alumni) 
18. Mr. Jaswinder Jaswinder Sir 

1) Meeting started with the permission of the

Chair. Ms. Ruby, IOAC Co-ordinator welcomed Sh H.K. Chugh, General Secretary, SDP College & Managing Committee, Dr S.M. Sharma, Director (SDP college), Mrs Manju Bhabhinee, (Chairperson, IOAC) and all IOAC members in the IOAC meeting.

2) Minutes of the last meeting were read and confirmed by the Members unanimously.

3) Follow-up action/progress on the Resolutions adopted in the last meeting were informed to the Committee Members.

4) Firstly, the House discussed regarding Indoor Stadium to be functional. Dr Ranjana Sood explained which games can be started in Indoor Stadium. Sh H.K. Chugh suggested to arrange the Indoor Games like Badminton, Table Tennis, Chess, Carrom etc in the Indoor Stadium at the earliest. Further, he suggested that Inter School sports competition should be conducted. Sh Jasveer Chauhan, Principal SDP Sr. Sec School also suggested that School level competition should be arranged and proposal for the same to be submitted in writing. Mr. Jaswinder (Asstt. Prof. Phy. Edu. in SDP college), special

invitee, was directed to give the list of the games which can be started in indoor games, requirements needed for conducting Inter-school sports competition in our College.

Ms. Ruby, IQAC Co-ordinator said that these kinds of competitions will help in increasing strength of the College.

5) The House discussed the measures to be adopted for making admission promotion more effective for the session 2021-22. Sh. H.K. Chugh said we should focus on results. Following suggestions were given by the members:

- Madam Ranika (Special Invitee) suggested to conduct some Workshops in Computer Science in our Sister Institutions.
- Dr Shikha Mishra suggested that General Intelligence Test can be conducted (online) for the students and those who cleared the test, scholarship facility should be given to those students. Certificates should be awarded to them. It will act as a motivation for the students.
- Further she suggested that soft copy of the advertising pamphlets should be sent to the teachers of the other schools teaching Plus 2 students. All

House members agreed.

- Sh Jasveer Chauhan further suggested that each department should contribute more in admission promotion by organizing various competitions like Quiz/Dance/Music/Fine Arts/Heritage of their school levels. Dr Ranjana said feeding areas to be sent invitations.
- Ms. Ruby, IAC Co-ordinator further suggested that Inter School debate/declamation/quiz should be conducted at the institution level like we conduct Sh R.L. Bhasin Inter College declamation contest in the college campus to make it popular in the public. All members agreed. Proposal will be made by the Co-Academic Incharge in near future.
- Sh H.K. Chugh said that for the betterment and improvement of the college, feedback from the Parents and Alumni should be collected.
- Ms. Sulchinder said that suggestions/complaints from the students should come forward. Therefore suggestions/complaint Box can be made attractive and easily approachable. Sh Jasveer Chauhan suggested that suggestions/complaints box should be opened

on daily basis so that issues of students can be taken on priority basis.

- 6) Further Mrs Manju Bhashinee (Offg. Principal & Chairperson IQAC) suggested that one shop in the college to be used as Tuck-shop and Photo-stat facility to be started on payment basis, Sh H.K. Chugh suggested that permission from the Management is required in this case. Dr. Ranjana suggested that we should promote women Entrepreneurship, therefore, chance should be given to our needy old students. Sh H.K. Chugh said Dr Ranjana to give the names of the interesting & needy students.
- 7) Further, the discussion continued and move to the next agenda point i.e. to start Innovative best practice for the Institution.

- Ms. Ruby, IQAC Co-ordinator informed the House that we should start at least 2 Innovative best practices for the Institution for the session 2020-2021
- Dr Ranjana explained the idea of the kitchen garden. She explained how we can use the free space to grow vegetables organically in small area, it would be very

unique practice if we start in our institution. By giving the awareness to the students in kitchen garden we can make them financially independent also. Further she suggested that lectures can also be planned with the support of Kheti Virasat Mission

- Further Ms. Manu Bhooshnee suggested that nursery should also set up in the college as we have ample of plants in our campus.

- N.S.S. Volunteers, Ms Sukhjinder and Gardening Committee with Dr. Ramana as In-charge will be joint team for this purpose

- Sh H.K. Chugh and Sh Jasveer Chauhan further suggested that area for the kitchen garden and Nursery should be decided well in time.

8) Ms. Ruby further informed the House that we should inculcate principles of "Samata Daran" in our students. Students should know the constitution of the college. Sh H.K. Chugh suggested that book on the principles of "Samata Daran" has already been published by

Somatom Dhanom Society. Mr Bindra was directed to bring some copies in our College Library so that it can be distributed among the students. Further if need arises, title of the book will be changed in future after doing some editions.

- 9) It was discussed that we should work on the placement of the students. Mrs. Ruby suggested that we should sign more & more MOU's with the Industry to increase the scope of the placements. Sh. Jasveen Chauhan said that Areas/ fields where students can be placed should be collected from the departments first and they will meet the officials in this regard to sign the MOU. Madam Poonam (Alumni & IQAC member) also suggested that placement should become strength of the college. Further she suggested that free coaching classes for competitive Exams can also be started in the college. Madam Poonam along with Sh. Jasveen Chauhan, Mr. Jay, Mrs. Shikha Mishra volunteered to take the lecture for the free coaching classes.

- 10) Dr. Ranjana suggested that Meditation Room should be open and functional. Sh. Jasveen Chauhan said to submit the approval of requirements. Dr. Ranjana will be the Incharge of Meditation Room.

- 11) Mrs. Sulchinder suggested that as the colleges are open for the students now, we should conduct medical check-up camps in our college and basic medical/first aid facility should be available in the college. All agreed to it. After final examinations, in April medical check-up camp will be planned by Dept. of N.S.S.

The meeting ended with thanks to the chair.

Judy

Maykuma

M. J. Hase

SDP COLLEGE FOR WOMEN, LUDHIANA

Agenda of the meeting

- To discuss NAAC team visit
- To deliberate on the arrangements for semester examination
- Extension services
- To publish booklet on moral/ethical values



Dr. Geeta Bhandari
IQAC Coordinator

Dr. Neena Aneja
Principal

Date: 15-11-2016

Time: 1-00 p.m

A Meeting of IQAC is held today on 15th of November, 2016 (TUESDAY) under the Chairmanship of Dr. Neena Anuja, Principal S.D.P. College for Women, Ludhiana. The following members are present :-

1. Dr (Mrs) NEENA ANEJA, Principal File 15/11/16
2. Dr S.P. Singh Ex-Vice Chancellor P.S.
3. Sh. H.K. Chugh, General Secretary H.K.C.
4. Dr (Mrs) Geeta Bhandari Geeta
5. Mrs. S Verma, Director S. Verma
6. Dr Pankash Verma P. Verma
7. Sh Jasveen Chaudhary H.O.T J.C.
8. Dr Pankash Kaur Grewal P.K.
9. Dr Gurvinderjit Kaur G.K.
10. Ms. Neel Kamal Neel Kamal
11. Sh Vishal Goel V.G.
12. Ms. Ranjapreet Kaur R.K.
13. Ms. Esha Gupta E.G.
14. Ms. Sonam S.
15. Mrs MANJU BHASHNEE M.B.
16. Dr Mrs Veena Giani Singh V.G.
17. Mrs Sushila Gupta Ex Dy Mayor Sushil Gupta S.G.

(1) The Minutes of the previous meeting were read and confirmed.

Follow up points were taken up in this meeting

(2) Co-ordinator Dr Geeta Bhandari welcomed the new members and introduced Dr S.P. Singh, Ex Vice Chancellor GNDU, Amritsar.

(3) First of all the visit of NAAC Team was discussed and it was suggested

by Sh S.P. Singh that one member from each category should be present so to discuss the requirements of each category and solutions to be resolved properly for quality maintenance.

(4) It was suggested that non-members should not be allowed in the meeting whatsoever the reason be.

(5) It was suggested that Committee Members of IQAC should be sensed and non-interested members may be replaced with the interested ones.

(6) It was further suggested that the members should be requested to be present in the meetings of IQAC and they should be punctual about their presence in time.

(7) It was discussed that the members who are required to be present at the time of arrival of NAAC team should be present with full punctuality so to avoid any kind of inconvenience to NAAC team.

(8) It was further suggested that the proceedings at the time of visit of NAAC Team should be as per Appendix and the College Teams deputed for various duties should be very much particular about their working properly.

- (9) Duty Chart was discussed and it was suggested that the various Heads of Teams should discuss with their Team Members regarding duties allotted to them much before the visit of NAAC Team so to avoid any kind of inconvenience at the time of arrival of NAAC Team.
- (10) Financial Aspects were discussed and it was suggested that the estimated payments/expenditure required at the time of NAAC Team visit, should be got approved and the concerned employee deputed on duty must have much cash as per requirements.
- (11) It was also discussed that the constitution of IQAC should be updated before the meeting as per guidelines given by UGC.
- (12) Itinerary may be circulated to all the members so to aware them with the latest proceedings of IQAC meeting. E-mails can also be posted to the members.
- (13) It was also suggested that each and every team should be provided with liquid cash for T.A. etc allowances to be given to the visiting team.
- (14) It was also discussed that the NAAC Team is directly concerned

with the institution and Teams of Institution. So the Management have a least concern with the NAAC Team, even then, one or two members can join the Team of Institution at the time of inspection of NAAC Team or at the time of hospitality providing to NAAC Team.

(15) It was further discussed that one senior Member of the Institution should remain present each and every time with each member of the Team for fulfilling their demands regarding formalities and queries required regarding the NAAC inspection. Mr. Vasreen Chauhan was suggested to co-ordinate with all the Teams representing the Institution for NAAC inspection and to guide these teams for better performance.

(16) It was also discussed that the required transportation should be arranged for picking and dropping of the members of NAAC Team from their checking out and checking in points.

(17) The Heads of each team should provide the personal telephone numbers to the members of NAAC Team whom they are accompanying during their visit. It was proposed that NAAC

Room should be provided with each and every facility required to NAAC Team such as Computer, operator - one, for preparing supplementary copies from Lap Top updated with latest windows, stationery required minimum 4-Pen Drives, A-4. Bond papers for copies required, schedule to be given to every official plus other facilities required by the team.

(18) It was also unanimously approved that the Tuck shop should be got operative in the college canteen. Hygienic condition of the toilets should be checked and if not found in proper order, the College Team on Duty will get it hygienic before the visit of NAAC Team.

(19) It was also unanimously approved that a Cultural Programme of 45 to 60 minutes should be presented as per the availability of NAAC Team. Students and Teachers participating in the Cultural Programme should be informed well before the time so that they can make their preparations for the representation.

(20) Strong Room for Examination Branch to be provided so that system of examination should be transparent.

(21) Academic & Non-academic Calendars

should be got approved before the visit of NAAC Team.

(22) it was also recommended and suggested that that the copies of the last assessment should be followed up.

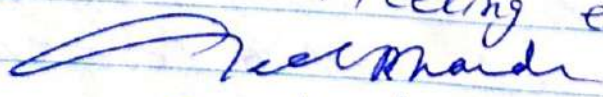
(23) It was decided that Exit Meeting will be held with Principal, co-ordinator and members of NAAC Peer Team.

(24) Route to visit the Departments will be finalized much before the time of NAAC Team.

(25) it was decided that training should be given to the Teachers regarding quality assurance and NAAC visit.

(26) it was also recommended that C.A. students must be available on duty during NAAC Team visit.

Meeting ended with thanks to the Chair.



Co-ordinator

Principal



ISO 9001-2008 CERTIFIED INSTITUTION

S.D.P. College For Women

RE-ACCREDITED A GRADE BY NAAC

Behind Fort (G.T.Road, Near Power House)

Daresi Road, LUDHIANA - 141 008.

New Additional Site : Vill. KHAWAJKE-MANGAT

Rahon Road, Ludhiana.

Email : sdpcollegeldh@yahoo.co.in

Web site : www.sdpcollege.com

Ref: - SDP/C/2019/

Dated: 28th March, 2019.

To

All the Hon'ble Members of I.Q.A.C.
S. D. P. College for Women,
Ludhiana.

Respected Sir/Madam,

A meeting of the members of I.Q.A.C. will be held on 5th April, 2019 at 1:00 P.M. under the Chairmanship of Mrs. Manju Bhashinee, Officiating Principal, S. D. P. College for Women, Ludhiana. The following Agenda will be discussed:-

1. To confirm the proceedings of the last meeting.
2. To prepare Academic/Co-Academic Calendars for the year 2019-20.
3. To discuss activities proposed/done in village Noorwala.
4. To discuss proposed measures for Admission Promotion/Hostel facility for blind students.
5. To consider Data Validation/SSS (Student Satisfaction Survey) for NAAC.
6. To prepare Action Plan for the year 2019-20.

Kindly attend the same and oblige.

Thanking you,

Yours truly,

Coordinator IQAC

Principal

A Post Graduate, Multi-Faculty Institution, Affiliated to Panjab University, Chandigarh.

Telephone No's. 0161-2741830, 2743992, Fax : 2742672

Dated: 5th April, 2019

51
Time: 1-00 p.m.

A Meeting of IQAC is held today on 5-4-2019 (FRIDAY) under the chairmanship of Mrs Manju Bhashinee, Officiating Principal S.D.P. College for Women, Duddhiana on the college campus (Managing Committee Hall). The following members are present:-

- 1 Mrs MANJU BHASHINEE
Offg. Principal
MJBhas
5/4/19
- 2 SHRI H.K. CHUGH General Secretary
H.K. Chugh
- 3 Dr (Mrs) GEETA BHANDARI
Coordinator
G.Bhandari
- 4 Dr S.M. SHARMA
S.M. Sharma
5/4/19
- 5 SH LEKH RAJ ARORA
Lekh Raj Arora
- 6 DR SANDIV BINDRA
Sandiv Bindra
5/4/19
- 7 SH JASYIR CHAUHAN
Jasyir Chauhan
- 8 MRS S. VERMA, Director
S. Verma
- 9 MRS NEEL KAMAL
Neel Kamal
Samirdev
5/4/19
- 10 Mrs SAMINDER
Saminder
- 11 Mrs MONIKA MITTAL
Monika
Esha Gupta
5/4/19
- 12 MS. ESHA GUPTA
Esha Gupta
5/4/19
- 13 Ms DOLLY, Student Rep. ^{Head Girl}
Dolly
- 14 Ms Poonam, Student Rep. ^{Deputy Head Girl}
Poonam

- 1) Minutes of the last meeting were read and confirmed by the members unanimously.
2. The Principal proposed in the House that Academic and Co-Academic Calendars for 2019-20 may be prepared well in advance before the commencement of the new session. To prepare the Academic and Co-Academic Calendars Dr Geeta Bhandari, IQAC Incharge

has been deputed to submit the comprehensive report of Academic/Co-Academic activities to be organized/arranged during the session 2019-20 and there after it will be submitted for approval of the Managing Committee. Dr Geeta Bhandari assured that she would submit the Calendar in advance and submit for approval. Resolved unanimously.

3. Dr Geeta Bhandari, Incharge IQAC reported the House that as per previous meeting various activities were organized in the Village Noorwala through N.S.S. Volunteers. Various awareness camps were organized with the help of Sarpanch of the Village. Tree plantation drive was also organized. The girls of the village were motivated for higher education and their active participation in the welfare of the society and in their families in future also. The activities will be continued in the Village for mass awareness on social issues. Resolved unanimously.

4. a) The Principal reported the members that to promote admission in the College, she has formed teams of lecturers to visit

The feeding sheets, banners posters pamphlets etc are being placed at the suitable places for admission promotion. She assured the members that every possible step will be adopted for the admission promotion. Resolved unanimously.

b) The Principal proposed the House that Hostel facility for blind students may be arranged in the College. The members requested the Principal to prepare the comprehensive plan for the proposal and thereafter the management will decide keeping in view all the factors involved. Resolved unanimously.

5) The IDAC Incharge proposed to the members that as per NAAC guidelines a proforma for student satisfaction survey may be got printed so that a comprehensive report from the students could be collected. The House agreed to the proposal and requested the Principal to expedite the process of printing of this proforma. Resolved unanimously.

- c) The IQAC Incharge informed the House that as per NAAC guidelines, Action Plan for the year 2019-20 is to be prepared. Being a coordinator, she offered voluntarily that she would prepare the Action Plan with the help of concerned officials and will submit for approval in the next meeting. The Principal assured to extend all possible cooperation to get it prepared.

The meeting ended with thanks to the Chair.



S.D.P. College For Women

RE-ACCREDITED A GRADE BY NAAC

Behind Fort (G.T.Road, Near Power House)

Daresi Road, LUDHIANA - 141 008.

New Additional Site : Vill. KHAWAJKE-MANGAT

Rahon Road, Ludhiana.

Email : sdpcollegeldh@gmail.com

sdpcollegeldh@yahoo.co.in

Web site : www.sdpcollege.com

Ref:SDP/C/2020/

Dated: 1st March, 2020.

To

All the Hon'ble Members of I.Q.A.C.
S.D.P.College for women,
LUDHIANA.

Respected Sir/Madam,

A meeting of the members of I.Q.A.C. will be held on 9th MARCH, 2020 at 11:00 A.M. under the Chairmanship of Mrs. Manju Bhashinee, Officiating Principal, S.D.P.College for women, Ludhiana. The following Agenda will be discussed:-

1. To introduce Ms.Ruby, Assistant Professor Commerce as new IQAC Co-ordinator due to resign of previous IQAC Co-ordinator Dr.Geeta Bhandari.
2. To confirm the proceedings of the last meeting.
3. To consider regarding follow-up Action/Progress on the Resolutions of last I.Q.A.C. meeting.
4. To discuss the suggestions given by faculty for Admission Promotion.
5. To discuss the measures for increasing Advertisements on Social Media/Banner Ads/Motion Ads on Television/You Tube/Transit Advertising/Hoardings.
6. To discuss the measures for making campus more green and plastic free :
 - i) Awareness Lecture on Waste Management
 - ii) To tie-up with Municipal Corporation, Ludhiana
 - iii) To again start the Project of Vermiculture/Composting
7. To discuss the involvement of H.O.D. and Management in signing MOU's/Industrial Visit/Placement.
8. To discuss the students enrollment for online MOOC Courses under Swayam Portal.

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S.D.P. College For Women

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/2/

9. To consider the measures for Research promotion in PG Department :

- Faculty enrollment for refresher/FDP Courses online through Swayam Portal
- To encourage the faculty for more paper presentation/Seminar/Conferences/Publication.

10. To approve list of new IQAC members for the session 2020-22

Any other item with the permission of the Chair.

Please attend the meeting and oblige.

Thanking you,

Yours truly,


Coordinator IQAC


Principal

2020/7/20 12:49

Dated: 9th MARCH 2020

Time: 11-00 A.M. 68

A Meeting of Members of Internal Quality Assurance Cell (IQAC) is held today i.e. on 9-3-2020 (MONDAY) at 11-00 a.m. under the Chairmanship of Mrs Manju Bhashinee, officiating Principal S.D.P. College for Women, Dudhiana in the Managing Committee Hall of the College. The following members are present :-

1. Mrs Manju Bhashinee
offg: Principal MJB
2. Sh H.K. Chugh General Secretary HCC
3. Dr S.M. Sharma, Director S.M.Sharma
4. Sh Jasveen Chauhan - (Pov) JCh
5. Dr Sh Sanjiv Bindra SB
6. Prof Ajay (Special invitee) Markum
7. Mr Neel Kamal N.K.
8. Mr Nitika N
9. Mr Ruby Co-ordinator Ruby
10. Mrs Saminder S
11. Ex. Mrs Suchitra S
12. Mrs Sudesh Bhatta, Special/invitee SB

- (1) Chairperson introduced Mrs. Ruby, Assistant Prof. in Commerce as new IQAC Co-ordinator as Dr Geeta Bhandari has given resignation with three months Notice.
- (2) Meeting started with the permission of the Chair.
- (3) Minutes of the last meeting were read and confirmed by the members unanimously.

(4) It was discussed that Teaching Staff Members gave various suggestions for admission promotion such as :-

- Admission Promotion should be increased through social media like Facebook, Instagram, WhatsApp and local Cable Channel.
- Pen/Notepads should be given to school students for college advertisement during admission promotion.
- A function should be organized once in a year where celebrity is invited and Principals of different schools and Sarpanch of villages should be honored.
- Hoarding/Transit Advertising should be increased and Hoardings should be placed at high crowded places like near Pavillion Mall, Jagraon Bridge from Jalandhar Bypass to Basti Jodhewal Chowk.
- Social activities like Nukkad Natak should be organized in nearby areas for increasing importance of education and promotion of the Institution.

Suggestions given by the staff for

admission promotion was thoroughly discussed in the meeting and members of the IQAC Committee agreed to the above suggestions. Resolved unanimously.

(5) It was discussed that more measures should be taken for making Campus more green and plastic free. It was proposed that:

- Awareness Lecturers should be organized on Waste Management by N.S.S. Dept., and Youth Club with the help of Municipal Corporation for better grading of the Institution.
- Project of Vermi-culture/Composting should be re-started by N.S.S. Dept.

Resolved unanimously.

(6) It was discussed that Management and HODs should play active role in signing MOU's / Industrial Visit and placement. More tie-ups should be required for NAAC purpose also. Resolved unanimously.

(7) It was discussed that students should be enrolled for online MOOC Courses under Swayam Portal and other platforms provided by Ministry of Education.

Resource and Development. All members agreed. Resolved unanimously. That students will be enrolled in coming session.

(8) It was considered that for Teachers of graduation and Research promotion in PG Dept, faculties should be guided for online Refresher Courses/ Faculty Development programmes. They can attend the said courses through Swayam Portal. Faculties should participate more in Seminar/ Paper presentation/ conferences etc. Resolved unanimously.

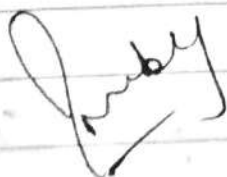
(9) The list of new IQAC Members for the session 2020-22 was unanimously approved. Resolved unanimously.

The approved list of new Members of IQAC for the session 2020-22 is as under:—

- 1 Mrs Manjushashinee
Offg: Principal Chairperson
- 2 Ms. Ruby Asst. Prof. Commerce Co-ordinator
- 3 Sh H. K. Chugh, Gen. Secretary Steering Committee
- 4 Dr. Dhanam Singh Sanahu Principal Member
- 5 Dr Ashwani Bhalla Govt. College Boys, DHI "
- 6 Dr Satish Sharma "
- 7 Dr S. M. Sharma "
- 8 Mrs Sushil Verma "
- 9 Sh Jasveer Singh Chauhan "

- 10 Dr Sanjiv Bindra Steering Committee Member
- 11 Mr Ajay Asstt. Prof. Maths CO coordinator
- 12 Dr Mrs Ranjana Sood Steering Committee Member
Asso. Prof. Economics
- 13 Mrs Preeti Narula "
Asstt. Prof. Commerce
- 14 Ms. Sonia Asstt. Prof. Maths "
- 15 Dr Mrs Shikha Mishra "
Asstt. Prof. Education
- 16 Mrs Sukhjinder "
Asstt. Prof. Pol. Science
- 17 Mr Kapil Dev Asstt. Prof. "
Computer Science
- 18 Ms. Rozy Jain Principal Alumni
Shifaly International School
- 19 Ms. Pooam Head Teacher (E.T.T) Alumni
Govt. Primary School
- 20 Head Girl
- 21 Deputy Head Girl
- 22 Ms. Gurjeet, Librarian
- Approved & Resolved unanimously.

The Meeting ended with thanks to the Chair.







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Ref:SDP/C/2019/

To

All the Hon'ble Members of I.Q.A.C.
S.D.P.College for Women,
LUDHIANA.

Respected Sir/Madam,

A meeting of the members of I.Q.A.C. will be held on 25th September, 2019 at 1:00 P.M. under the Chairmanship of Mrs. Manju Bhashinee, Officiating Principal, S.D.P.College for Women, Ludhiana. The following Agenda will be discussed:-

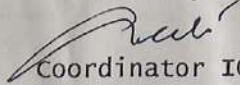
1. To confirm the proceedings of the last meeting.
2. To consider regarding follow-up Action/Progress on the Resolutions of last I.Q.A.C. meeting.
3. To discuss participation in Youth Festival.
4. To discuss promotion of Research.
5. To discuss formation of College Team for Indian Orchestra.
6. To start Short-Term Courses in Computer Science, Home Science and Cosmetology Department.
7. To consider Budget Allocation for Academic/Co-Academic Activities.
8. To consider the proposal for paid photocopy facility for students.
9. To discuss Toilets repair and renovation.
10. To consider provision of a Vending Machine for Sanitary Napkins on the demand of students.

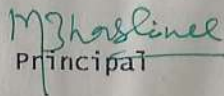
Any other item with the permission of the Chair.

Please attend the meeting and oblige.

Thanking you,

Yours truly,


Coordinator IQAC


Principal

A Post Graduate, Multi-Faculty Institution, Affiliated to Panjab University, Chandigarh.
Telephone No's. 0161-2741830, 2743992, Fax : 2742672

Dated: 25th SEPTEMBER, 2019

Time: 1-00 p.m. ⁵⁷

A Meeting of members of Internal Quality Assurance Cell (IQAC) is held today i.e. on 25-09-2019 (WEDNESDAY) under the chairmanship of Mrs Manju Bhashinee, Officiating Principal S.D.P. College for Women, Dudhiana on the College campus (Managing Committee Hall). The following members are present :-

1 Mrs Manju Bhashinee
Officiating Principal

MJB

2 SH. H.K. CHUGH, General Secretary

3 Dr (Mrs) GEETA BHANDARI
CO-ordinator - IQAC

General Secy

4. SH. Leela Raj Anand.

Leela

5. Nil

6. DR. S.M. SHARMA

Sharma

7. SH K.K. MAHENDRU

25/9/19

8 DR SANDIV BINDRA

25/9/19

9 SH JASVIR CHAUHAN

Samindeev

10 Mrs SAMINDER KAUR

Kaur

11 Mrs NITIKA

Nitika

12 Mrs SUCHITRA

Suchitra

13 Mrs NEEL KAMAL

Neel Kamal

14 Mrs. MANPREET KAUR

Manpreet Kaur

1) Meeting started with the permission of the Chair.

2) Minutes of the last meeting were read and confirmed by the Members unanimously.

3) Follow-up action on the Resolutions adopted in the last meeting were informed to the Committee members. Pending points were also

reported for further discussions.

Follow-up Reports of Previous Meeting

- (1) It was discussed that the Surprach of Village Noorwala may be invited and various activities with the help of NSS/NCC/Youth Welfare be organized in the Village.
- (2) It was decided that a camp will be organized in December holidays and visits be planned to visit the Village.
- (3) Academic and Co-Academic Calendar for 2019-20 has been duly approved and regular follow up going on.
- 4) It was decided that the College should participate in the coming Youth festival to be held in Rangankhria College for Women, Luckhiana. It was also informed that the College is going to perform 51 different items. Resolved Unanimously.
- 5) For the promotion of research activity in the faculty members, the offg. Principal informed that whenever any proposal from any staff members is received, it shall be passed and required support shall be extended to the teacher. Resolved Unanimously.

- 6) For the promotion of extracurricular activities in the College, it was decided that a College Team shall be formed for Indian Orchestra. Necessary musical items shall also be purchased for the same. Mr Sarasvatas, Assistant Professor in Music (Instrumental) has been deputed to submit the required list of Musical Instrument to be purchased. Resolved unanimously.
- 7) It was also decided that short term courses in Computer Science, Home Science and Cosmetology will be introduced. Dr J. M. Sharma was directed to study PMKVY schemes to be introduced in the College and submit the report to the Principal and Managing Committee to decide further course of action.
- 8) The matter of Budget allocation for academic and co-academic activities was put up for discussion. Dr Geeta Bhandari IQAC Co-ordinator was requested to prepare the Budget with the assistance of other Heads of Departments and submit to the Principal for further action.
- 9) The members discussed the need of the students to facilitate them with the facility of getting Photocopy of the documents required for various purposes. The Principal suggested.

that she will direct her office staff to give this facility to the students on payment basis and proper record should be maintained. Resolved unanimously.

10) The members discussed the matter of repair of Toilets of students. The Principal informed the House that sweepers for the cleanliness of the Toilets have been deputed and regular checking is going on to ensure proper cleanliness. To modernize the facility in the Toilets a proposal will be prepared with the help of concerned Housekeeping Incharges and put-up for the approval of the Managing Committee. The House requested the Principal to expedite the process of approval. Resolved unanimously.

11) The House discussed the proposal of buying a vending machine for sanitary napkins. The Principal submitted that she would discuss the proposal with the Managing Committee and will definitely do a proper arrangement for the students. The House authorized the IQAC Co-ordinator and Principal to go ahead with the proposal. Resolved unanimously.

12) Dr Geeta Bhandari suggested

that students may be put on duty to check the wastage of power and water.

The Meeting ended with thanks to the chair.

Telephone & Fax : 2742672, 2741830, 2743992

S.D.P. College For Women

RE- ACCREDITED 'A' GRADE BY NAAC

Behind Fort (G.T. Road, Near Power House)

Daresi Road, LUDHIANA - 141 008.

E-mail sdpcollegeldh@yahoo.co.in

Web site www.sdpcollege.com

Date: 07 Sep, 2017

Ms Sushil Verma
Director

Respected Madam,

A meeting of the members of IQAC will be held on 13th September, 2017 in the IQAC Office at 11:20 AM. The following agenda will be discussed.

1. Golden Jubilee Celebration
2. Improvement of Infrastructure
3. UGC Grants
4. Promotion of Research
5. Alumni Registration.
6. Plan for new courses

Any other point with the permission of the chair.



Geeta Bhandari
IQAC Coordinator

A Post Graduate, Multi-Faculty Institution affiliated to Punjab University, Chandigarh
FIRST & ONLY ONE ISO 9001-2000 CERTIFIED COLLEGE OF SUCH TYPE IN INDIA

Dated: 13th September, 2017

Time: 11-20 am

A Meeting of IOAC is held today on 13th September, 2017 (Wednesday) under the Chairmanship of Mrs Manju Bhoshnee, officiating Principal S.D.P. College for Women, Ludhiana in IOAC office (NAAC Room) on the campus of S.D.P. College for Women, Ludhiana. The following members are present :-

- 1. Mrs Manju Bhoshnee, offg. Principal Mrs
- 2. Sh H.K. Chugh, General Secretary H.K. Chugh
- 3. Sh LEKH RAO ARORA, Vice-President Lekh Rao
- 4. Sh K.K. Dhir K.K. Dhir
- 5. Dr Anu Bhandari - Co-ordinator Anu Bhandari
- 5. Ms NEEL KAMAL Neel Kamal
- 6. Ms PARKASH K. GREWAL Parkash K. Grewal
- 7. Ms SAMINDER KAUR Saminder Kaur
- 8. Ms RAMANPREET KAUR Ramanpreet Kaur
- 9. Ms. ESHA GUPTA Esha Gupta
- 10. DR. SANDHU BINDRA, Principal Dr. Sandhu Bindra
- 11. MR. VISHAL GOEL Vishal Goel
- 12. Ms. ARADHANA, B.Com.III Aradhana
- 13. Ms JYOTI M.SOI Jyoti M. Soi
- 14. Sh JASVEER CHAUHAN, Principal Jasveer Chauhan

1. Minutes of the last meeting were read and confirmed by the Members unanimously.

2. Follow-up action/progress on the Resolutions of last committee meeting were informed to the Committee members, action taken on the last meeting points were informed, pending points were taken for further discussion and action was taken over in this meeting.

3. College Magazine was discussed in detail. Since it was not published last year, the officiating principal Ms. Manju Shastree advised that it was too late for the publication of the College Magazine and it was decided to publish a Souvenir during Golden Jubilee Celebrations. It was also suggested that a Committee be formed to plan the ~~and~~ activities. Mr. K.K. Dhir, member advised that a few inter-college functions be planned and major function should also be planned to mark the golden jubilee celebration. For inter college functions, Department wise committees to be formed specially for Music & Fine Arts. There should be a theme for Plan & a budget may also be made.

4. College Admissions were discussed in detail. Mr. Chugh, member suggested that efforts should be made to increase the admissions and that a proper plan for fee structure be made and a proper scholarship plan may also be made for the meritorious students. Criteria for Scholarships was discussed for needy students. Mr. Chugh advised that a proper Brochure for financial assistance should be distributed to all the students. Different organizations

may also be contacted for more scholarships.

5. It was also decided that MBA may be started in the college. Mr. Ram Prasad, Head department of BBA reported that students of the college are interested in doing MBA and if it is started in the college the students of BBA will be benefitted.

6. The members felt that a feasibility report may be made and the scope of starting the following courses may be explored:-

- a) Software development
- b) Banking/Insurance
- c) GST Training
- d) Online Trading

Head Department of commerce and computer science will plan and prepare feasibility reports.

Mr. K.K. Shrivastava Member advised that a proper SWOT analysis be made to improve the strength of the college. Members also felt that proper infrastructural improvements be made. Washrooms in the college should be improved and drinking water facilities may also be improved. The Head Girl, Mrs. Anandhara felt that if these

facilities are improved the students will be very grateful. Proposal should be made for sanitary/ Water Tank Cleaning.

- 7. Deadline for applying for various Grants was fixed so that these grants can be received in time for the benefit of the institution.
- 8. It was decided that security of Gym should be taken care of. Also CCTV cameras on both gates of the college should be got affixed. It was decided to employ security personnels from a Agency. Existing CCTV Camera to be got repaired. Police verification of the employees should be implemented.
- 9. It was also decided that a Placement Cell of the college be strengthened. MOUs may be signed with different industries for the benefit of the students.
- 10. GST Training should be provided to B.Com final year students.
- 11. Alumni to be got registered.
- 12. Ministry of Skill Development Council should be contacted for online training of 15 to 30 days for selling.

13. Seminars to be organized.
14. TELTS should be tied up.
15. * SISF under my grant to be obtained.
16. Co-Education in P.G. Courses should be started.

The meeting ended with thanks to the chair.

Rajeshwari,
IQAC Co-ordinator

M. B. Shastri
Principal.

Telephone & Fax : 2742672, 2741830, 274395

S.D.P. College For Women

RE- ACCREDITED 'A' GRADE BY NAA

Behind Fort (G.T. Road, Near Power Hous
Daresi Road, LUDHIANA - 141 00

E-mail sdpcollegeldh@yahoo.co.

Web site www.sdpcollege.co

Date: 13 May, 2017

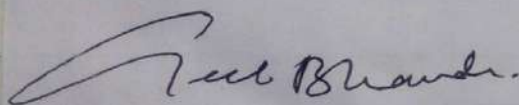
Shri H. K. Chugh
Gen. Secy.,
SDP Sabha(Regd.)

Respected Sir,

A meeting of the members of IQAC will be held on 27 May 2017 in the IQAC/NAAC room at 01:00 PM. The following agenda will be discussed.

1. To condole the demise of IQAC member Smt. Sushil Gupta, Ex. Deputy Mayor, Ludhiana.
2. To confirm the proceedings of the last meeting.
3. To consider regarding follow-up Action/Progress on the resolutions of the last meeting.
4. To discuss the printing of College Magazine.
5. To deliberate on IQAC Annual Plan 2017-18.
6. To approve Academic and Co-Academic Calendars for the session 2017-18.
7. To discuss the measures taken for Admission Promotion.

Any other point with the permission of the chair.



Geeta Bhandari
IQAC Coordinator

Dated: 27th May, 2017

Time: 1-00 p.m.

A meeting of IQAC is held today on 27th May, 2017 (SUNDAY) under the Chairmanship of Mrs Manju Bhashnee, officiating Principal S.D.P. College for Women, Ludhiana on the campus of S.D.P. College for Women, Ludhiana. The following members are present:

- 1. Mrs Manju Bhashnee, officiating Principal *MBha*
- 2. Sh H.K. Chugh, General Secretary *Chugh*
- 3. Dr (Ms.) Geeta Bhandari *Geeta Bhandari*
27/5/17
- 4. Mrs SAMINDER KAUR *Gaur*
- 5. Ms. RAMANPREET KAUR *Ramanpreet*
- 6. Mrs NEEL KAMAL *Neel Kamal*
- 7. Ms. PARKASH K. Grewal *Parkash*
- 8. Dr Ms. GEETA BHANDARI *Dr. Bhandari*
- 9. MR. VISHAL GOEL *VB*
- 10. DR. MR SANDIV BINDRA, H O I *Sandiv*
- 11. Mr JASVEER CHAVHAN - *JChavhan*
- 12. Jagbir Nath ARORA *JN*
- 13. Eshe Gupta *Eshe*

1) IQAC members condoled the sudden & sad demise of Smt. Sushil Gupta, Ex-Deputy Mayor MCL & Hon'ble sister of worthy President Sh Balraj Bhasin. They also paid their homage to Smt. Sushil Gupta and remembered various aspects of her life. Smt. Sushil Gupta lived her life for the welfare of society. In whatsoever field, she participated, she had given her full efforts in the fields of social services, politics, education and women empowerment. All the members stood

for 2-minutes for prayer to Almighty to grant peace to the departed soul, courage and strength to the bereaved family members to bear this irreparable loss. Meeting dispersed for some time.

Members re-gathered for further discussion of the Agenda of today's meeting.

- 2) Proceedings of the last meeting were read and confirmed by the members unanimously.
- 3) Follow-up action/progress on the Resolutions of last committee meeting were informed to the committee members, action taken on the last meeting points were informed, pending points were taken for further discussions and action was taken over in this meeting.
- 4) Matter of printing of College Magazine was discussed. Committee were framed for collection of material for the Magazine. It was decided to expedite the matter so that College Magazine should be got printed before the beginning of next session. It was decided that the activities of 2015-16 will remain as it is but pictures of 2016-17 will be added. NAAC & Youth Festival will be given coverage in the Magazine. It was also decided that new Chief Editor will be appointed


since Ms. Manu Bhasnee has taken over as officiating Principal.

5) IQAC Annual Plan 2017-18 was discussed in detail and was passed by the House.

6) Academic and Co-Academic Calendars for the session 2017-18 were ready for the approval of worthy President and were forwarded to the Director for perusal.

7) Measures taken for Admission Promotion were discussed in detail. It was decided that Pamphlets to be got printed to distribute through newspapers so that achievements and courses of college should be highlighted to the general public to attract the admissions in the coming session.

Meeting ended with thanks to the chair.

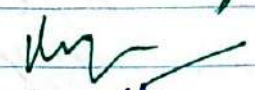

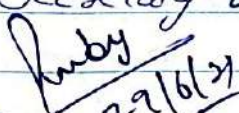
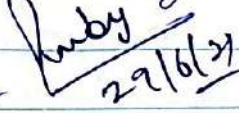


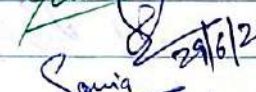
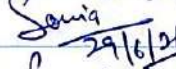
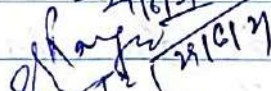
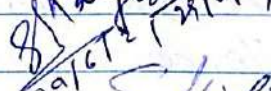
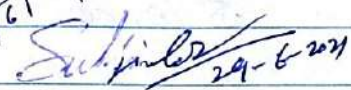
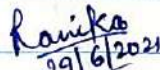
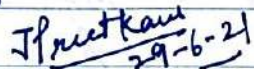
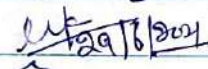
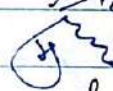
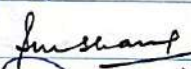
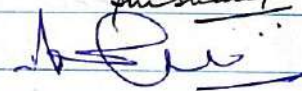
 Mrs. B. R. Bhandari

IQAC Co-ordinator.

Dated: 29th JUNE, 2021.

Time: 11-00 a.m. 99

A Meeting of Members of Internal Quality Assurance Cell (IQAC) is held today i.e. on 29-06-2021 (TUESDAY) at 11:00 A.M. under the Chairmanship of Dr (Sh) Ravi Kant, Principal S.D.P. College for Women in the Managing Committee Room of S.D.P. College. The following Members are present :-

1. Dr RAVI KANT, Principal 
2. Sh H.K. Chugh, General Secretary 
3. Mrs Ruby, Co-ordinator 
4. Mr Ray, Co-coordinator 
5. Sh Jasvire Chauhan 
6. Dr Sanjiv Bindra 
7. Ms Preeti Narula 
8. Ms Sonia 
9. Dr Ranjana Sood 
10. Dr Shilpa Mishra 
11. Mrs Sulchinder Kaur 
12. Mrs Ranika 
13. Ms. Jaspreet Kaur 
14. Ms. Gurjeet Kaur 
15. Dr. Mukesh Anora 
16. Dr. S.M. Sharma 
17. Dr. Ashwani Bhalla 

1) Meeting started with the permission of the Chair. Dr. Ravi Kant (Principal, S.D.P. College & Chairperson IQAC) officially welcomed Dr. Ashwani Bhalla (Professor, SCD Govt. College and Member IQAC), Dr. Mukesh Anora, (Retd. Professor SCD Govt. College & Member IQAC), Sh H.K. Chugh (Honible General Secretary, SDP College & Managing Committee & Member IQAC), Sh Jasvire Chauhan, Dr Sanjiv Bindra

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(HODs of sister Institutions & Member IQAC), Dr S.M. Sharma (Director SDP College & Member IQAC) and other Dignitaries & staff members & steering Committee Members of IQAC Committee. Dr Ravi Kant described the Committee members of IQAC as an entity to be referred as "Elite Group." It is unique one as it helps in uplifting the allround development of the College.

- 2) Before starting the proceedings of the meeting, Dr Ravi Kant condole the sad demise of Sh K.K. Dhis (Ex-member of IQAC Committee) and said the House to observe 2-minutes' silence.
- 3) After the condolence, Dr Ravi Kant has handed over the proceedings to Ms. Ruby (IQAC - Coordinator) and permitted her to start the proceedings of the meeting.
- 4) Ms. Ruby (IQAC Co-ordinator) offered welcome to all IQAC Steering Committee members and informed the house that we have uploaded AQAR 2019-20 at NAAC portal and it was successfully accepted by NAAC.
- 5) Firstly Ms. Ruby started with discussing Action Taken Report

of the last meeting and Resolutions adopted were informed to the Committee members.

- i) It was discussed that the Agenda points which could not be performed due to Covid restrictions, should be continued in the coming session like Dr. Mukesh Arora suggested to form a Sports Club and encourage the students to participate in solo games. Dr. Ashwani Bhalla suggested to fill the vacant post in Department of Physical Education and in other streams also.
- ii) Further Dr. Ashwani Bhalla suggested to conduct more vaccination/Testing Camps for College and School students of Sister Institutions. Sh. Jasveen Chauhan also suggested to conduct competitions in the feeding areas.
- iii) Agenda points regarding Tuck shop facility and Kitchen garden to be continued in the coming session as and when Institution will be opened for students. All members agreed unanimously.
- iv) Further Dr. Mukesh Arora suggested to conduct Scholarship Test of the students and to formulate

scholarship policy. Sh. H.K. Chugh suggested to conduct parents feedback/suggestions online also. It was discussed that suggestion Box to be kept at secret place preferably in common room as suggested by Dr. Ashwani Bhalla so that students' suggestions and complaints to come forward without any hesitations.

v) Ms. Ruby (IQAC Co-ordinator) informed the House that we have signed 3 MOU's out of these 2 MOU's are signed with Industry and 1 MOU with Skill Bharat Mission. Further Ms. Ruby informed the House that we have also conducted one Webinar in collaboration with Skill Bharat Mission on the Topic "eM SME Funding and Incentive Schemes." All members appreciated the efforts and the cause. Further Ms. Ruby informed the Committee members that our students also participated in the Interview for the post of Mathematics and computer Science conducted in Sh. Ram Lal Bhasin Public School, Ludhiana.

vi) Ms. Ruby informed that we have started one best practice that is "Free Coaching Classes for Various

competitive Examinations." All students of different classes joined freely without any payment. Mr. Ajay (Qualitative Aptitude), Dr. Shilpa Mishra (Human Psychology/Pedagogy) and Ms. Salinder (Communicative English) has taken the classes online. Almost 150 students attended the class.

6) After discussing the Action Taken Report, Ms. Ruby started discussion on current Agenda Points. Firstly, the House discussed the possibility of starting new courses which do not affect the already running courses but will increase the strength of the students in the college.

i) Dr. Ashwani Bhatta suggested to promote the vocational course i.e. B.Voc. He suggested to change the nomenclature of the course and content of the course will remain same. Ms. Preeti (Nodal Officer of B.Voc) was directed to write a letter to UAC and decide the new name of the course and to confirm the grant of the course.

ii) Further Mr. Ajay put the proposal of B.Sc. (Non-Medical) and B.Sc., B.Ed., but, Dr. S. M. Sharma suggested that there is less

strength of the students in other colleges running B.Sc. (Non-Medical). But we can go with the idea of starting B.Sc, B.Ed because it is an innovative course and similar course B.A. B.Ed is also running successfully.

iii) Dr. Ashwani Bhalla suggested that we should focus on increasing reach of existing courses towards the society, transport facility to be given to the students, incentive schemes both financial and non-financial should be given to attract & motivate the students.

7) Further Ms. Ruby put the agenda point To discuss and start the innovative best practices for the Institution:-

i) Dr Ashwani Bhalla said to follow pro-active approach, put efforts to reach towards society. He suggested to make a YouTube channel of the College, make a schedule and organize different activities particularly informative for the students. He further suggested to get the channel subscribed from the college students and school students of Sister Institutions.

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ii) Ms. Ranika (Asstt. Prof. in Computer Science, Special invitee) said that we already have You-tube channel of the college. Ms. Jaspreet (Asstt. Prof. in Computer Science & IOAC Member) suggested that we can conduct various Workshops/Lectures like Home Science, Cosmetology, Fine Arts, Dance, Music, Computer Physical Education, Meditation etc. It will be informative and interesting for the students as well as for their parents.

iii) Contribution of each department is essential in creating different-different activities for engaging and attracting the students.

iv) Brother Dr. Ashwani Bhalla suggested that short term-skill oriented courses can be started in tie up with other centres/institutions/universities.

8) Ms Ruby further put up the agenda point regarding promotion of research excellence among students and faculty and research related activities to be organized. Dr Ashwani Bhalla suggested to engage B-Voc/ M. Com/ B.B.A. students who have Project Viva in their subjects to research and faculty members to guide them personally. Research

related training to be given to the students. It will enhance research skills of both students and faculty members.

9) Further it was discussed that infrastructure of the Institution should be enhanced and upgraded. Dr Ashwani Bhalla suggested to make a list of requirements, to decide areas to be upgraded. He suggested to tap outside resources also for financial mobilization. The highly reputed Industries can be approached to sponsor the infrastructure of the Institution as there is Corporate Social Responsibility (C.S.R) fund available in each firm.

10) Further Ms. Ruby starting the discussion about possibility of having online payment gateway for the registration at the time of admissions. Dr Ashwani Bhalla advised to start Payment Gateway as it will be useful in admissions. He suggested to start Payment Gateway with the Bank. Madam Ronika took the details from Dr. Bhalla and was directed to talk with the concerned person.

The Meeting ended with thanks
to the Chair.

Ruby

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